DECTFL BOARD MEETING MINUTES FOR Friday, April 7TH, 2017

Attendees: Gina Travalini-Rubini, Patty Buzby, Debbie Supplee, Yaz Waters, Vincent Civarelli, Jennifer Short, Tracey Kackley, Gregory Fulkerson, Holly Bryk, Chris Wendel, Kate Dougherty, Julie Finley-O’Connor

**Agenda**

1. LiLL Application: Emily Belotti- winner
2. Advocacy committee (Andea/Kate)-
   1. University of Delaware letter needs to be sent. (Annette Giasecki- Department Chair)
      1. Write department chair
      2. Mention purpose of Dectfl
      3. Mention PD opportunities, scholarships, LiLL
      4. Dual enrollment
   2. Legislators
      1. Re-establish relationship
      2. Letter about proficiency model
      3. Include mission statement of Dectfl
      4. Dual enrollment
3. Delaware version of a Student World Language Showcase
   1. Kentucky World Language Association as a template
   2. Limit types of assessments
   3. Student contest will be combined with showcase
   4. Limit number of entries per teacher
      1. Grades 5 and up if in immersion?
      2. Need to decide on categories
   5. Committee will be formed to go over details
      1. Chair- Gregory Fulkerson
      2. Gina Travalini-Rubini
      3. Holly Schnittger
      4. Jennifer Short
      5. Vincent Civarelli
      6. Tracey Kackley
4. Student contest winner: follow up on t-shirt (Debbie)
   1. Gina will send Debbie winning entry
   2. Vincent will help Debbie
5. DECTFL Store (Chris)- has items for store and will be set up by August 22
6. PD session (Gina)
   1. March 23- good and the bad
      1. Too many people left early- No more time to work on projects unless incorporated into workshop
      2. Product- activity- repeat
   2. Future PD sessions- topics, how will they run, etc.
      1. October 6, 2017- State inservice = DECTFL Conference
      2. Possible location Dickinson B wing
      3. Charge vendors a fee for table and presentation time
         1. $250 for a table / $400 table + presdentation
         2. EF Tours, Explorica, Vamenos, EMC, Santillana, Applause, Teacher Discovery, Carlex, This is Language
         3. Holly Bryk and Jennifer Short will look into vendors
         4. Holly Bryk will look into having food trucks
      4. Can have 4 classrooms running at once. (Will need to start getting presenters now)
         1. 5 time periods = 20 presenters max
         2. Allow sponsors to present
7. Banquet (Holly)

* Cheaper location (Hilton is booked on October 5 and 6, 2017)
* Keynote speaker- Katrina Griffin
* Paid Happy hour (based on money received from vendors)

5. Budget (Chris)

* $6484.28 (must keep it under $10000.00)
* Follow-up: Deb/Chris working on stamper with high resolution to provide professional quality
  + Stamper is $34 for one color- (Debbie needs memory stick)
  + Debbie send high resolution logo to Chris and Vincent
* Chris- P.O. Box- NO PO BOX
  + 3 month rentals $20 / 6 month rentals $35 / 12 month rentals $70

7. Networking (Patty/Vincent)

* Summer Networking =June 14
  + Ole Tapas (Vinny is lead)
  + Registration? Any issues or concerns?
  + Make a deadline of May 19 to get member discount
  + May 20-26 $55 for everyone
  + Need at least 20 people
  + Contact DELTA (De ELL association)

8. Northern Spain Spring 2018 Trip (Vincent)

9. DECTFL Board meetings: June meeting has been moved to August 3

* Dover at 4:00 pm
* Green Turtle or Roma restaurant